Note: If using the Instrumentarium Dental OP300 or Gendex GXDP-700™, instructions will not apply. Please contact your local representative for assistance on extracting the raw data from your CT scanner.

Step 1: Right-click on an empty space on your desktop to create a new folder (“New” ➔ “Folder”). Type in the patient name and click “Enter”.

Step 2: In PreXion, right-click on the patient’s name, then go to “Study Management” ➔ “Download Study”.
Step 3: Select your newly created folder from your desktop and click “OK”.

Step 4: Go to the patient’s folder and confirm the .dcm files were exported correctly (there should be several hundred files).
Note: If using the Instrumentarium Dental OP300 or Gendex GXDP-700™, instructions will not apply. Please contact your local representative for assistance on extracting the raw data from your CT scanner.

Step 5: Return to your desktop and right-click on the patient’s folder to send to a compressed folder (“Send to” ➔ “Compressed (zipped) folder”). A duplicate folder will be created with either a zipper or a blue “Z”.

Note: If following a Dual Scan Protocol, zip scans individually and label accordingly (i.e., “Patient Scan” and “Denture Scan”).

Step 6: Upload your case on glidewelldental.com, then click and log in to “My Account”.

Note: Use Google Chrome when uploading your case; additionally, if you do not have an account, please contact us and we will set it up for you. Your scan can also be sent on a disc or USB drive via standard shipping methods if digital upload is not possible.
Note: If using the Instrumentarium Dental OP300 or Gendex GXDP-700™, instructions will not apply. Please contact your local representative for assistance on extracting the raw data from your CT scanner.

Step 7: Select “Cases” → “Guided Surgery/DTP”.

Step 8: Select “Request New Plan”.

Step 9: Select desired package.