EXPORTING FROM Owandy
UPLOAD GUIDE
Note: If using the Instrumentarium Dental OP300 or Gendex GXDP-700™, instructions will not apply. Please contact your local representative for assistance on extracting the raw data from your CT scanner.

Step 1: Right-click on an empty space on your desktop to create a new folder (“New” ➔ “Folder”). Type in the patient name and click “Enter”.

Step 2: In Owandy, type in patient’s name and click “Find”.
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Step 3: On the patient page, click the "Mouth" icon on the left side of the screen.

Step 4: Locate the most recent CBCT scan. Right-click on the 3D image and select “Export DICOM”.
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Step 5: Select your newly created folder from your desktop and click “OK”.

Step 6: Go to the patient’s folder and confirm the .dcm files were exported correctly (there should be several hundred files).
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Step 7: Return to your desktop and right-click on the patient’s folder to send to a compressed folder (“Send to” ➔ “Compressed (zipped) folder”). A duplicate folder will be created with either a zipper or a blue “Z”. Note: If following a Dual Scan Protocol, zip scans individually and label accordingly (i.e., “Patient Scan” and “Dental Scan”).

Step 8: Upload your case on glidewelldental.com, then click and log in to “My Account”. Note: Use Google Chrome when uploading your case; additionally, if you do not have an account, please contact us and we will set it up for you. Your scan can also be sent on a disc or USB drive via standard shipping methods if digital upload is not possible.
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Step 9: Select “Cases” → “Guided Surgery/DTP”.

Step 10: Select “Request New Plan”.

Step 11: Select desired package.